

Bermuda Run Town Council
AGENDA MEETING MINUTES
Wednesday, June 29, 2022
8:30 a. m. – Town Hall

Council Members Present: Mayor Rick Cross, Mike Brannon, Curtis Capps, Heather Coleman, and Melinda Szeliga

Council Members Absent: Mike Ernst

Also Present: Lee Rollins, Town Manager; Cindy Poe, Town Clerk

1. Call to Order

Mayor Rick Cross called the meeting to order.

2. Adoption of the Agenda

Town Manager Lee Rollins requested to add Item 6F – Year End Budget Amendments. Council Member Heather Coleman made a motion adopt the agenda as amended. Council Member Curtis Capps seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

3. Approval of the May 16, 2022 Special Called Meeting Minutes

Council Member Heather Coleman made a motion to approve the May 16, 2022 Special Called Meeting minutes. Council Member Melinda Szeliga seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

4. Approval of the May 24, 2022 Agenda Meeting Minutes

Council Member Curtis Capps made a motion to approve the May 24, 2022 Agenda Meeting minutes. Council Member Heather Coleman seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

5. Citizens Comments – NONE

6. Items for Consideration

A. Agreement for Town Attorney Services

Updated agreement for Town Attorney Brian F. Williams was presented outlining increased retainer from \$8,000.00 per year to \$13,000 per year, and hourly rate increase from \$200 to \$300, plus reimbursement for educational expenses (travel, lodging, cost of enrollment in classes).

Council Member Curtis Capps made a motion to approve the proposed updated agreement. Council Member Heather Coleman seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

B. Agreement for Consulting Services for Lee Rollins

Lee Rollins will remain available to Town Manager, Andrew Meadwell for consulting as needed from July 1, 2022 – December 31, 2022. This is follow-up from Council intent to enter into a consulting agreement with Lee Rollins at the May 16, 2022 Special Called Council Meeting.

Council Member Mike Brannon made a motion to approve as presented. Council Member Melinda Szeliga seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

C. Extending Current Planning Board Member Terms Through December 31, 2022

Due to resignations and current Planning Board Members serving unexpired previous Planning Board Member terms, current member terms expire on June 30, 2022. As the Town Council appointed the Planning Board as the oversight committee for the Comprehensive Plan update, it is recommended that the current Planning Board Members' terms be extended to December 31, 2022 to complete the

Comprehensive Plan process and allow time for a recommendation for re-appointments and new appointments with staggered terms. The Planning Board Members were made aware of this proposed action during the June 15, 2022 Planning Board Meeting. The Council took action at the May 24, 2022 Agenda Meeting to extend Planning Board Chair, Rod Guthrie's term through June 30, 2023 for continuity. There has also been discussion regarding changing the time of the Planning Board Meetings from 3 pm to later in the afternoon.

Council Member Heather Coleman made a motion to extend the current Planning Board terms through December 31, 2022. Council Member Mike Brannon seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

D. Bermuda Run Community Vision Fund Committee: Flag Project Proposal Cost Sharing

The committee has proposed the Town partner in the next project in the amount of \$15,000. Flags with a kneeling wall similar to the one around the center of the Roundabout w/ benches and pavers sold "in memory or honor of" will help fund the project as well. It will be a nice "Welcome" to The Town of Bermuda Run.

Council Member Mike Brannon made a motion to add this expense of \$15,000.00 to the 2022-23 budget. Council Member Curtis Capps seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

E. Appointment of Dora Robertson as Finance Director Effective July 1, 2022

The Town Manager is requesting the Town Council vote to confirm the intent to appoint Dora Robertson as Finance Director for the Town of Bermuda Run. Banking institutions require meeting minutes confirming the appointment for account access and check signing. The approved 2022-2023 budget reflects the position.

Council Member Heather Coleman made a motion to appoint Dora Robertson as Finance Director effective July 1, 2022. Council Member Melinda Szeliga seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

F. Year-End Budget Amendments

The Town Manager presented a recommendation to amend the US 158 Bermuda Run Intersections & Access Streets Ordinance by allocating an additional \$63,000 from General Fund balance for revenue to show and additional expenditure for unexpected work needed to lower a sewer force main under one of the street entrances.

Council Member Mike Brannon made a motion to move \$63,000.00 from fund balance. Council Member Curtis Capps seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

A separate Budget Ordinance amendment was requested to amend the 2021-2022 budget to reflect total revenue of \$2,045,000 and total expenditures of \$2,045,000.

Council Member Heather Coleman made a motion to amend the 2021-2022 General Fund Budget total to show revenues of \$2,045,000 and expenditures of \$2,045,000.00. Council Member Curtis Capps seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

7. Discussion Items

- Gate access policy for vendor movement other than to resident address or BRCC. – Discussion regarding recent rounds of an Ice Cream Truck through the gated neighborhood. Council was asked to think of unintended consequences.
- Recording of Town Council Meetings – After much discussion, it was agreed that the current outdated sound system needs to be replaced. The Council will look into recording meetings at a later date, considering "Value vs. Investment".

8. Council / Mayor Comments

Heather Coleman – Good discussions. Thought Monday’s Farewell Reception for Lee Rollins was well-attended, adding that Lee will be missed.

Curtis Capps – Looks forward to working with Andrew Meadwell.

Mike Brannon – Expressed that his intentions on “Next door” were noble, and appreciates today’s discussion regarding recording meetings.

Mayor Rick Cross –

- *Blue Heron Trail Update – will include communication in the July newsletter addressing the progress.*
- *Envision Concert was a huge success; thought moving the stage was a brilliant idea. Hillsdale Real Estate Group, who partnered with the Town and paid for the band, was pleased with the event as well.*
- *Thought Monday’s reception for Lee Rollins was very nice; it was wonderful to see all of the familiar faces. Maddie Cakes and Winmock went above and beyond to make the event special.*
- *Homes Urban is talking to Kinderton Village regarding conditional rezoning.*
- *Update regarding the Davie County Public Library Annex and time constraints at DCCC next door.*
- *Andrew Meadwell will take the Oath of Office at the July Council Meeting.*
- *Thanked Lee Rollins as this was his last official Council Meeting as Town Manager.*


9. Town Manager Comments

Overwhelmed and humbled – thanked everyone for his reception on Monday at Winmock. Feels that Andrew Meadwell brings a lot to the table. Addressed the calls and emails regarding residents who are angry about the trees being removed for the Blue Heron Trail project.

10. Adjourn

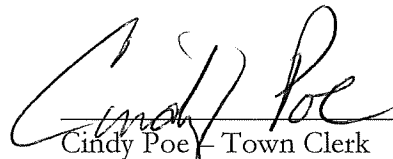
With no further business, Council Member Heather Coleman made a motion to adjourn. The motion was seconded by Council Member Melinda Szeliga. The motion was approved by a vote of four (4) in favor and none opposed.

Approved:



Rick Cross – Mayor

Respectfully submitted:



Cindy Poe – Town Clerk