



PROPOSED AGENDA
Bermuda Run Town Council Meeting
Tuesday, March 14, 2023
6:00PM
Bermuda Run Town Hall

Mission: "The Town of Bermuda Run exists to provide core public services that enhance the quality of life for its residents and an environment for the business community to thrive".

1. Call to Order

2. Pledge of Allegiance

3. Moment of Silence

"It is the intent of the Town Council to solemnize the proceedings of this meeting and the business brought before the governing board, to offer the opportunity for a reflective moment of silence."

4. Town of Bermuda Run Code of Ethics Statement-Town Attorney Brian Williams

5. Adoption of the Agenda

Motion: _____ Second: _____ In Favor: _____ Opposed: _____

6. Approval of the February 14, 2023, Town Council Meeting Minutes

Motion: _____ Second: _____ In Favor: _____ Opposed: _____

7. Citizens' Comments

8. Presentations:

A. Mr. Jason Epley, Benchmark Planning

Public Presentation of 2022 Update to Town of Bermuda Run Comprehensive Plan

Mr. Epley will give an overview of the updates to the Draft Comprehensive Plan. The purpose of this presentation is to make the document available for public review. A printed copy will be made available at Town Hall and an electronic version will be posted on the Town's Website.

It is proposed that the Town Council schedule a public hearing at its April 11, 2023, meeting to adopt the update to the Comprehensive Plan.

Motion: _____ Second: _____ In Favor: _____ Opposed: _____

9. Proposed Action Items:

A. ARPA Funds-Grant Project Ordinance 2023-01

Motion: _____ Second: _____ In Favor: _____ Opposed: _____

10. Town Manager Report/Comments

11. Council / Mayor Comments

12. Adjourn

Motion: _____ Second: _____ In Favor: _____ Opposed: _____

Town of Bermuda Run

Town Council Meeting Minutes

February 14, 2023 – 6:00 PM

The Town Council of Bermuda Run held its scheduled meeting on Tuesday, February 14, 2023 at 6:00 PM. The meeting was held at the Bermuda Run Town Hall.

Council Members Present: Mayor Rick Cross, Mike Brannon, Curtis Capps, Heather Coleman, and Melinda Szeliga

Council Members Absent: Mike Ernst

Also Present: Andrew Meadwell, Town Manager; Cindy Poe, Town Clerk; and Brian Williams, Town Attorney

Call to Order Mayor Rick Cross called the meeting to order.

Pledge of Allegiance

Moment of Silence

It is the intent of the Town Council to solemnize the proceedings of this meeting and the business brought before the governing board, to offer the opportunity for a reflective moment of silence.

Town of Bermuda Run Code of Ethics Statement – Town Attorney Brian Williams

Adoption of the Agenda

Council Member Curtis Capps made a motion to approve the agenda. Council Member Melinda Szeliga seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

Approval of the January 10, 2022 Town Council Meeting Minutes

Council Member Heather Coleman made a motion to approve the January 10, 2023 meeting minutes. Council Member Mike Brannon seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

Citizens' Comments – Brian Cesoro of 157 North Field Drive in Kinderton Village spoke regarding illegal dumping, adding that he has been working with Community Officer Foster regarding the problem.

Proclamation – Recognition of Black History Month

Mayor Cross and the Bermuda Run Town Council recognize the month of February, 2023 as Black History Month in the Town of Bermuda Run. Mayor Cross added that on February 21 at 2:00 pm, Alice Brown will speak at the Davie County Senior Center.

Presentation – John Gallimore, Davie County Chief Technology Officer

John Gallimore gave an overview of the functions, services, and responsibilities of the Technology Services Department in Davie County.

- Peak Agenda – Online system for creating agendas and minutes (will have a key word search function). Unique branding for the Town of Bermuda Run

- Hyper Reach – Emergency notifications for water outages, street closures, community events, etc.
- GIS Mapping

Proposed Action Items

Public Hearing: ZTA-2023-01

The Board reviewed text amendments of the Zoning Ordinance in sections 3.3(C) of the Zoning Ordinance regarding Master Plan Overlay. The Planning Board has unanimously approved.

Mayor Cross Opened the Public Hearing

Tina Smith Goins of 118 Pendleton Drive spoke regarding concern of not having example of how it was done before vs. now, but added that she has faith that the proper research has been done.

Mayor Cross Closed the Public Hearing

Council Member Mike Brannon requested that “Technical Review Committee” be spelled out instead of just using “TRC”, but then made the following motion: The Town Council finds that the amendment is consistent with the Town of Bermuda Run Comprehensive Plan and considers the action to be reasonable and in the public interest. Council Member Curtis Capps seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

Town Manager Comments - Andrew Meadwell gave updates regarding the Blue Heron Trail and the Juniper Pump Station, adding that the recent wet weather has delayed progress.

Council Comments – Everyone was thanked for their attendance at tonight’s meeting. John Gallimore’s presentation was appreciated, as well as the two residents that spoke during the public comments portion. Wished all a Happy Valentine’s Day.

Mayor Comments – Shared that four new members have been selected for the Planning Board: Sharon Anderson, Leigh Ann Joyce, Dylan Hines, and Howard Rush. He and Council Member Melinda Szeliga recently visited with students at Pinebrook Elementary. Bermuda Run Community Vision Fund – Volunteer Celebration. Commercial Realtors Alliance Presentation – 2/14/23.

Adjourn

With no further business to discuss, Council Member Heather Coleman made a motion to adjourn. Council Member Melinda Szeliga seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.

Approved

Respectfully Submitted

Rick Cross, Mayor

Cindy Poe, Town Clerk



TO: Town Council
FROM: Town Staff
Date: March 14, 2023
RE: Grant Project Ordinance-ARPA Funds

On March 11, 2021, President Biden signed the American Rescue Plan Act (ARPA) into law. Governments across the country received funds to help combat the negative effects of the COVID-19 pandemic. Through ARPA, the Town of Bermuda Run received \$863,351.38 to assist in response to the pandemic and rebuild a stronger community.

A local government may expend Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) on a board range of general government services under the Revenue Replacement allowable use category. There are two ways to proceed under this category: a unit may either elect to take the \$10 million Standard Allowance or it may calculate actual revenue loss according to U.S. Treasury's formula outlined in the Final Rule.

The Standard Allowance allows a local government to expend up to \$10 million of its CSLFRF funds in the Revenue Replacement category without having to demonstrate any actual lost revenue. US Treasury has stated that a local government must elect either the Standard Allowance or the Formula Approach for Revenue Replacement in the April 30, 2023, Project and Expenditure Report. This is a one-time election that cannot be changed.

Following the adoption of a resolution which allowed for acceptance of ARPA funds, this ordinance identifies where the funds will be spent. This project ordinance is one of the stages required for our reporting paperwork.

The Town of Bermuda Run is choosing to take the standard Revenue Replacement Allowance of \$10 million, the maximum amount allowed by ARPA. The Town will use these funds to reimburse prior salary and benefits, pay for the Davie County Sheriff's Community Officer contract, and contract services employees which are allowable uses under ARPA. This will create \$ 863,351.58 in surplus general funds to be used for various projects that will help support the community.



Grant Project Ordinance for the Town of Bermuda Run American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds

BE IT ORDAINED by the town council of the Town of Bermuda Run, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). The Town of Bermuda Run (Town) has received the first and second tranche in the amount of \$863,351.38 of CSLFRF funds. This is the total allocation. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The Town has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend all its ARP/CSLFRF funds for the provision of government services.

Section 3: The following amounts are appropriate for the project and authorized for expenditure:

Internal Project Code	Project Description	Expenditure Category (EC)	Cost Object	Appropriation of ARP/CSLFRF Funds
001	Staff salaries & Benefits for period of March 3, 2021 through March 8, 2023	6.1	Salaries	\$488,521.45
			Benefits	\$79,493.55
002	Community Officer for period of March 3, 2021 through March 8, 2023	6.1	Contract	\$172,241.00
003	Consulting & Contract Labor for period of March 3, 2021 through March 8, 2023	6.1	Consulting	\$49,314.56
			Contract Labor	\$73,780.82
	TOTAL			\$863,351.38

Section 4: The following revenues are anticipated to be available to complete the project:

ARP/CSLFRF Funds: \$863,351.38

Total: **\$863,351.38**

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the Town's Uniform Guidance Allowable Costs and Cost Principles Policy.

Section 6: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

Section 7: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Town Council.

Section 8: This grant project ordinance is effective as of March 3, 2021, and expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by the Town, whichever occurs sooner.

Adopted this _____ of _____, 2023.

Rick Cross, Mayor

Cindy Poe, Town Clerk