

# Bermuda Run Town Council

## AGENDA MEETING MINUTES

Tuesday, October 23, 2018

9:00 a.m. – Town Hall

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**Council Members Present:** Mayor Kenneth Rethmeier, Jerry West, Rick Cross, John Guglielmi, Chris Fowler, and Mike Ernst

**Council Members Absent:** None

**Also Present:** Lee Rollins, Town Manager; Brian Williams, Town Attorney

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### **1. Call to Order**

Mayor Ken Rethmeier called the meeting to order.

### **2. Adoption of the Agenda**

*Council Member Mike Ernst made a motion to adopt the agenda. Council Member Rick Cross seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

### **3. Approval of the September 25, 2018 Agenda Meeting Minutes**

*Council Member Jerry West made a motion to approve the September 25, 2018 agenda meeting minutes as presented. Council Member Rick Cross seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

### **4. Citizens Comments**

Sandra Catlett of 148 Spyglass Drive spoke to the Town Council regarding landscaping, saying new owners were not aware of current procedures for Spyglass.

### **5. Items for Consideration**

#### **A. Budget Amendment Request – Gate Operation Fund: \$18,000**

Request to allocate \$18,000 from Gate Operations Fund Balance for the removal of 102 Leylands along NC Hwy. 801.

#### **B. Proposed 2019 Town Council Meeting Schedule**

North Carolina state statutes require municipalities to adopt annual schedules and post accordingly. A public comment period is required at least once each month.

### **6. Information Items**

#### **A. 2018 Planning Board Amendment Prioritization Status**

#### **B. DRAFT NCDOT Division 9 Level Local Points Allocation for Projects**

#### **C. Winston-Salem MPO Local Points Allocation for Projects**

#### **D. Spyglass Drive Conceptual Entrance Widening and Entrance Closure**

#### **E. Letter of Support from Bermuda Village Residents Association for reduction of speed limit on NC Hwy. 801.**

### **7. Mayor/Council Comments**

Chris Fowler – Thanked the Town for striped stop bars.

Rick Cross – Reminded everyone of the Aging in Davie County survey/initiative.

Mike Ernst – No Comment

John Guglielmi – No Comment

Jerry West – Complimented Betsy Cochrane and the naming of strip of I-40 in her honor.

Mayor Rethmeier – Discussed plans for Charter School.

## 8. Town Manager Comments

Lee Rollins shared with the Council that December 14 will be Erin Burris, Town Planner's last day. She has accepted a full-time position with the Town of Mount Pleasant that will be closer to home. He asked permission from Council to talk with Andrew Meadwell, Davie County to see if we can partner with them on Zoning administration.

## 9. Adjourn

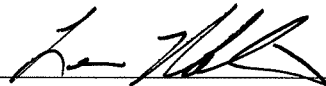
*With no further business, Council Member Jerry West made a motion to adjourn. The motion was seconded by Council Member Rick Cross. The motion was approved by a vote of five (5) in favor and none opposed*

Approved:

Respectfully submitted,



Kenneth Rethmeier, Dr. PH - Mayor



Lee Rollins, Town Manager

5.(A.)



**TO:** Town Council  
**FROM:** Lee Rollins, Town Manager  
**DATE:** October 18, 2018  
**RE:** Budget Amendment Request (Gate Operations Fund)

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The *Gate Operations Fund* is a separate special revenue fund. Revenues are received by property owners within the gated community only. Ten percent of total revenues are assessed to the owners of Bermuda Run Country Club.

A portion of the *Gate Operations Fund* maintains perimeter fencing and landscaping around the fencing that primarily runs along US 158 and NC 801. When the Town of Bermuda Run incorporated in July, 1999, the River Bend Drive area master home owners association provided money to the Town to install Leyland Cyprus trees around the perimeter. Due to age and annual trimming, the trees are ending useful life.

I have received a quote to remove 102 Leyland trees from the NC 801 gate north toward US 158 for the cost of \$18,000. Many of the trees within this area are already dead or dying.

The current fund balance for the *Gate Operations Fund* as of June 30, 2018 is: \$218,020

I am proposing the Town Council adopt a budget amendment for the *Gate Operations Fund* to allocate \$18,000 in fund balance for the removal of the 102 trees.

**TOWN OF BERMUDA RUN BUDGET AMENDMENT REQUEST**  
2018-2019 Fiscal Year

A request to amend the 2018-2019 Town of Bermuda Gate Operations Fund is hereby submitted to the  
Bermuda Run Town Council as follows:

**REVENUE AMENDMENT REQUEST**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)	AS AMENDED
Gate Operations Fund Balance		\$18,000	\$18,000

TOTAL REVENUE INCREASE (DECREASE) \$18,000

Reason for revenue amendment: Appropriate \$18,000 from Gate Operations Fund Balance to  
remove dead ad dying Leylands from perimeter fence on NC 801

**EXPENSE AMENDMENT REQUEST**

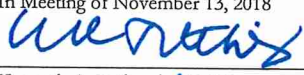
ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)	AS AMENDED
Grounds Maintenance	20-50-00-29	\$18,000	\$80,000

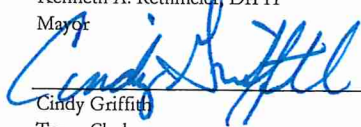
TOTAL EXPENSE INCREASE (DECREASE) \$18,000

Reason for expense amendment: Allocate \$18,000 to Grounds Maintenance to pay for removal of Leylands.

**APPROVED:**

Bermuda Run Town Council  
In Meeting of November 13, 2018

  
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Kenneth A. Rethmeier, DrPH  
Mayor

  
\_\_\_\_\_  
Cindy Griffith  
Town Clerk

Reviewed by Finance Director October 18, 2018  
  
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H. Lee Rollins