



PROPOSED AGENDA
Bermuda Run Town Council Meeting
Tuesday, December 12, 2023
6:00PM

Bermuda Run Town Hall

Mission: "The Town of Bermuda Run exists to provide core public services that enhance the quality of life for its residents and an environment for the business community to thrive".

1. Call to Order
 - a. Recognition of Quorum

2. Pledge of Allegiance

3. Moment of Silence

"It is the intent of the Town Council to solemnize the proceedings of this meeting and the business brought before the governing board, to offer the opportunity for a reflective moment of silence."

4. Town of Bermuda Run Code of Ethics Statement -*Town Attorney Brian Williams*

5. Adoption of the Agenda

Motion: _____ Second: _____ In Favor: _____ Opposed: _____

6. Approval of the November 14, 2023, Town Council Meeting Minutes

Motion: _____ Second: _____ In Favor: _____ Opposed: _____

7. Citizen's Comments

8. Mayor and Council Transition

- a) Recognition of Council Members Curtis Capps and Heather Coleman-Mayor Rick Cross
- b) Oath of Office Administered to Mayor-Elect Mike Brannon-The Honorable Judge Lori Hamilton
- c) Recognition of Mayor Rick Cross-Mayor Brannon
- d) Oath of Office Administered to Rae Nelson and Jeff Tedder –The Honorable Judge Lori Hamilton (administered separately)
- e) Brief Recess and Seating of New Town Council

9. Proposed Action Items

A. Election of Mayor Pro Tempore

Pursuant to North Carolina General Statute 160A-70: "At the organizational meeting, the council shall elect from among its members a mayor pro tempore to serve at the pleasure of the council. A council member serving as mayor pro tempore shall be entitled to vote on all matters and shall be considered a council member for all purposes, including the determination of whether a quorum is present. During the absence of the mayor, the council may confer upon the mayor pro tempore any of the powers and duties of the mayor."

- a. Mayor Brannon will call for nomination (s) and vote.

Motion: _____ Second: _____ In Favor: _____ Opposed: _____

B. Amend Adopted 2023 Town Council Meeting Schedule

Staff requests that the December 21, 2023, Agenda Meeting be cancelled, and the 2023 Town Council Meeting Schedule be amended meeting the requirements of NC G.S § 143-318.12.

Motion: _____ Second: _____ In Favor: _____ Opposed: _____

C. Adopt the presented 2024 Town Council Meeting Schedule

As required by NC GS § 143-318.12. Staff presents the proposed 2024 Town Council Meeting Schedule. The proposed schedule keeps the Council meetings on the second Tuesday of each month at 6:00pm and the Council Agenda meetings on the Fourth Tuesday of each month at 8:30am.

Motion: _____ Second: _____ In Favor: _____ Opposed: _____

10. Town Manager Report/Comments

a. Monthly Account Detail Report

11. Mayor Comments

a. Council Comments

12. Adjourn

Motion: _____ Second: _____ In Favor: _____ Opposed: _____

Town of Bermuda Run

Town Council Meeting Minutes

November 14, 2023 – 6:00 PM

The Town Council of Bermuda Run held its scheduled meeting on Tuesday, November 14, 2023 at 6:00 PM. The meeting was held at the Bermuda Run Town Hall.

Council Members Present: Mayor Rick Cross, Mike Brannon, Curtis Capps, Mike Ernst, Heather Coleman, and Melinda Szeliga

Council Members Absent:

Also Present: Andrew Meadwell, Town Manager; Dora Robertson, Finance; and Brian Williams, Town Attorney

Call to Order – Mayor Rick Cross called the meeting to order.

Pledge of Allegiance

Moment of Silence

It is the intent of the Town Council to solemnize the proceedings of this meeting and the business brought before the governing board, to offer the opportunity of a reflective moment of silence

Town of Bermuda Run Code of Ethics Statement – Town Attorney Brian Williams

Adoption of the Agenda

Council Member Heather Coleman made a motion to approve the agenda as presented. Council Member Melinda Szeliga seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

Approval of the October 10, 2023 Council Meeting Minutes

Council Member Mike Ernst made a motion to approve the October 10, 2023 Council Meeting Minutes. Council Member Curtis Capps seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

Citizen Comments – Bobbie Thacker of 133 Bermuda Run Dr. North (Maisonettes) expressed her disappointment with leaf pickup.

Proposed Action Items

Text Amendment-2023-03-Multifamily Residential and Maximum Building Height

The purpose of this text amendment is to amend allowable building heights, remove multifamily from the GB General Business Zoning District, amend table 9.49 to include residential, townhouse as a permitted use with conditions and removing Open Space Residential and General Business. The Planning Board at its October 18th, 2023, Meeting voted 5-0 to approve the request with changes.

The Town Council is asked to call for a Public Hearing for the amendment on January 9th, 2024.

Council Member Mike Ernst made a motion to call for a Public Hearing for the amendment on January 9, 2024. Council Member Mike Brannon seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

Resolution Directing the Town Clerk to Investigate a Petition Received Under G.S. 160A

The Town has received petition(s) for a contiguous and a noncontiguous annexation of property being described as Davie County Tax Parcels D70000021101, D70000021102 and D700000201 and referenced as the "Potts Property".

To proceed with further consideration to annex properties, the Town Council will need to adopt the enclosed resolution.

Council Member Melinda Szeliga made the motion to adopt the resolution as presented. Council Member Heather Coleman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

Set January 9th, 2024, as Public Hearing date for Annexation consideration:

Council Member Mike Ernst made the motion to call for a Public Hearing on January 9, 2024 for annexation consideration. Council Member Mike Brannon seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

Organizational Meeting

The North Carolina General Statutes require municipalities to hold organizational meetings each Municipal election year after the results of elections are certified. During the organizational meetings, newly elected or re-elected officials are administered the oath of office and other organizational matters are acted upon. The Bermuda Run Town Council is requested to hold its organizational meeting on Tuesday, December 12th, 2023.

Council Member Curtis Capps made the motion to hold the Town's organizational meeting on Tuesday, December 12, 2023. Council Member Heather Coleman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

Town Manager Report/Comments

Council / Mayor Comments

Adjourn

With no further business to discuss, Council Member Mike Ernst made a motion to adjourn. Council Member Heather Coleman seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

Approved

Respectfully Submitted

Rick Cross, Mayor

Andrew Meadwell, Town Manager



2024 Council Meeting Schedule

Council Meeting 6 pm

January 9
February 13
March 12
April 9
May 14
June 11
July 9
August 13
September 10
October 8
November 12
December 10

Agenda Meeting 8:30 am

January 23
February 27
March 26
April 23
May 28
June 25
July 23
August 27
September 24
October 22
November 26

TOWN OF BERMUDA RUN
DETAIL ACCOUNT INQUIRY BY FUND

FY 2023-2024

PERIOD: 11/01/2023 TO 11/30/2023

10-10-00-005 BOTO - Checking

10-10-00-005 BOTO - Checking				BAL FORWARD	PERIOD TO DATE	ACCT BAL	
				-410,631.37	126,261.20	-284,370.17	
DATE	MOD	REFERENCE	JE # or VOUCHER#	CHECK#	DEBIT	CREDIT	BALANCE
		BALANCE FORWARD					-319,431.69
11/01/2023	FL	Sweep	3826		67,880.49		-251,551.20
11/01/2023	FL	Mgr Lunch	3827			31.69	-251,582.89
11/01/2023	FL	Dues NC Managers Assoc	3829			287.50	-251,870.39
11/02/2023	FL	Sweep	3828		1,021.11		-250,849.28
11/03/2023	FL	Sweep	3830		287.50		-250,561.78
11/06/2023	FL	Sweep	3831		193.72		-250,368.06
11/06/2023	FL	Christmas in BR supplies	3832			174.91	-250,542.97
11/06/2023	FL	Meeting Supplies	3833			18.81	-250,561.78
11/06/2023	FL	Meeting Supplies	3834			40.85	-250,602.63
11/06/2023	FL	Meeting Supplies	3834			5.23	-250,607.86
11/07/2023	AP	DETAIL/SUMMARY CHECK POSTING				164,232.25	-414,840.11
11/07/2023	FL	Sweep	3837		10,276.42		-404,563.69
11/07/2023	FL	Prudential Retirement	3843			1,143.30	-405,706.99
11/07/2023	FL	Office Supplies	3855			61.71	-405,768.70
11/08/2023	FL	Sweep	3836		2,408.33		-403,360.37
11/09/2023	FL	Sweep	3838		12,231.40		-391,128.97
11/09/2023	FL	Flex Pay	3845			72.26	-391,201.23
11/09/2023	FL	Payroll Liabilities	3846			2,671.11	-393,872.34
11/09/2023	AP	DETAIL/SUMMARY CHECK POSTING				6,343.67	-400,216.01
11/09/2023	AP	DETAIL/SUMMARY CHECK POSTING				731.40	-400,947.41
11/13/2023	FL	Sweep	3839		27,836.18		-373,111.23
11/14/2023	FL	Lunch-Clerk Academy	3849			19.51	-373,130.74
11/14/2023	FL	Sweep	3840			21,607.77	-394,738.51
11/14/2023	FL	NC Sales & Use Tax	3858		37,049.79		-357,688.72
11/14/2023	FL	NC Solid Waste Disposal	3859		657.90		-357,030.82
11/15/2023	FL	Sweep	3841		96,989.44		-260,041.38
11/16/2023	FL	Office Supplies	3851			175.30	-260,216.68
11/16/2023	FL	Refund-Zirrus	3854		1,350.00		-258,866.68
11/16/2023	CA	DEP 111623 Davie County			196,185.96		-62,680.72
11/16/2023	FL	Sweep	3842			190,815.96	-253,496.68
11/17/2023	FL	Hotel-Clerk Academy	3848			437.56	-253,934.24
11/17/2023	FL	Dinner-Clerk Academy	3850			30.13	-253,964.37
11/17/2023	CA	DEP 111723 RFIDs			625.00		-253,339.37
11/17/2023	FL	Sweep	3868		812.82		-252,526.55
11/20/2023	AP	DETAIL/SUMMARY CHECK POSTING				90,270.12	-342,796.67
11/20/2023	CA	DEP 112023 DCF Christmas in BR			8,000.00		-334,796.67
11/20/2023	FL	Sweep	3860			3,200.43	-337,997.10
11/21/2023	FL	SIgns for Christmas in BR	3825			2,352.78	-340,349.88
11/21/2023	FL	Office Supplies	3844			10.68	-340,360.56
11/21/2023	FL	Sweep	3861		16,918.18		-323,442.38
11/22/2023	AP	DETAIL/SUMMARY CHECK POSTING				8,853.27	-332,295.65
11/22/2023	FL	Sweep	3862		11,817.06		-320,478.59
11/22/2023	FL	Flex Pay	3856			91.78	-320,570.37
11/22/2023	FL	Payroll Liabilities	3857			3,148.80	-323,719.17
11/24/2023	FL	Prudential Retirement	3852			1,143.30	-324,862.47
11/24/2023	FL	Sweep	3863		3,981.80		-320,880.67
11/24/2023	FL	Orbit Retirement	3869			3,681.03	-324,561.70
11/27/2023	FL	Sweep	3864		695.00		-323,866.70
11/28/2023	CA	DEP 112823 Vehicle Tax			7,489.17		-316,377.53
11/28/2023	FL	Sweep	3865		5,978.63		-310,398.90
11/29/2023	CA	DEP 112923 RFIDs			325.00		-310,073.90

TOWN OF BERMUDA RUN
DETAIL ACCOUNT INQUIRY BY FUND

FY 2023-2024

PERIOD: 11/01/2023 TO 11/30/2023

10-10-00-005 BOTO - Checking

(continued from previous page)

<u>DATE</u>	<u>MOD</u>	<u>REFERENCE</u>	<u>JE # or VOUCHER#</u>	<u>CHECK#</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
11/29/2023	FL	Sweep		3866		3,280.91	-313,354.81
11/30/2023	FL	Constant Contact		3867		52.00	-313,406.81
11/30/2023	FL	Sweep		3881	29,036.64		-284,370.17
SUBTOTALS FOR ACCOUNT 10-10-00-005 :					540,047.54	504,986.02	
					<u>540,047.54</u>	<u>504,986.02</u>	

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1,000,00+
250,000,00-
35,370,17-
284,370,17*