

# **Town of Bermuda Run**

## **Town Council Meeting Minutes**

### **December 12, 2023 – 6:00 PM**

The Town Council of Bermuda Run held its scheduled meeting on Tuesday, December 12, 2023 at 6:00 PM. The meeting was held at the Bermuda Run Town Hall.

**Council Members Present:** Mayor Rick Cross, Mike Brannon, Curtis Capps, Mike Ernst, Heather Coleman, and Melinda Szeliga

**Council Members Absent:**

**Also Present:** Andrew Meadwell, Town Manager; Cindy Poe, Town Clerk; Dora Robertson, Finance Director; and Brian Williams, Town Attorney

**Call to Order** – Mayor Rick Cross called the meeting to order.

**Pledge of Allegiance**

**Moment of Silence**

It is the intent of the Town Council to solemnize the proceedings of this meeting and the business brought before the governing board, to offer the opportunity of a reflective moment of silence

**Town of Bermuda Run Code of Ethics Statement – Town Attorney Brian Williams**

**Adoption of the Agenda**

*Council Member Heather Coleman made a motion to approve the agenda as presented. Council Member Curtis Capps seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

**Approval of the November 14, 2023 Council Meeting Minutes**

*Council Member Mike Ernst made a motion to approve the November 14, 2023 Council Meeting Minutes. Council Member Melinda Szeliga seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

**Citizen Comments** – None

**Mayor and Council Transition**

- a) Recognition of Council Members Curtis Capps and Heather Coleman-Mayor Rick Cross
- b) Oath of Office Administered to Mayor-Elect Mike Brannon-The Honorable Judge Lori Hamilton
- c) Recognition of Mayor Rick Cross-Mayor Brannon
- d) Oath of Office Administered to Rae Nelson and Jeff Tedder –The Honorable Judge Lori Hamilton (administered separately)
- e) Brief Recess and Seating of New Town Council

**Election of Mayor Pro Tempore**

Pursuant to North Carolina General Statute 160A-70: “At the organizational meeting, the council shall elect from among its members a mayor pro tempore to serve at the pleasure of the council. A council member serving as mayor pro tempore shall be entitled to vote on all matters and shall be considered a council member for all purposes, including the determination of whether a quorum is present. During the absence of the mayor, the council may confer upon the mayor pro tempore any of the powers and duties of the mayor.”

*Council Member Melinda Szeliga made a motion to re-appoint Council Member Mike Ernst to the position of Mayor Pro Tempore. Council Member Jeff Tedder seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

**Amend Adopted 2023 Town Council Meeting Schedule**

Staff requests that the December 21, 2023, Agenda Meeting be cancelled, and the 2023 Town Council Meeting Schedule be amended meeting the requirements of NC G.S § 143-318.12.

*Council Member Mike Ernst made a motion to cancel the December 21, 2023 Council Agenda Meeting. Council Member Rae Nelson seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

**Adopt the presented 2024 Town Council Meeting Schedule**

As required by NC GS § 143-318.12. Staff presents the proposed 2024 Town Council Meeting Schedule. The proposed schedule keeps the Council meetings on the second Tuesday of each month at 6:00pm and the Council Agenda meetings on the Fourth Tuesday of each month at 8:30am.

*Council Member Melinda Szeliga made a motion to approve the meeting schedule as presented. Council Member Jeff Tedder seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

**Town Manager Report/Comments** – Monthly Account Detail Report

**Mayor Comments** – *Mayor Mike Brannon thanked everyone that participated in tonight's meeting. He welcomed the new Council Members and shared that the vacant seat will be filled by recommendation of the Council. He also shared that the 3<sup>rd</sup> Annual Christmas in Bermuda Run was a success and thanked all that volunteered.*

**Adjourn**

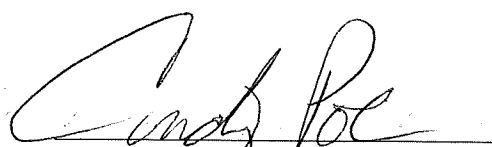
*With no further business to discuss, Council Member Mike Ernst made a motion to adjourn. Council Member Melinda Szeliga seconded the motion. The motion was approved by a vote of four (4) in favor and none opposed.*

Approved



Mike Brannon, Mayor

Respectfully Submitted



Cindy Poe, Town Clerk