

Bermuda Run Town Council
AGENDA MEETING MINUTES
Tuesday, November 26, 2024 at 9:00 am
Bermuda Run Town Hall

Council Members Present: Mayor Mike Brannon, Mike Ernst, Rae Nelson, and Christy Schafer

Council Members Absent: Jeff Tedder

Also Present: Andrew Meadwell, Town Manager; Dora Robertson, Finance Director;
and Brian Williams, Town Attorney

1. Call to Order

Mayor Mike Brannon called the meeting to order.

a. Recognition of Quorum

2. Town of Bermuda Run Code of Ethics Statement – Town Attorney, Brian Williams

3. Adoption of the Agenda

Council Member Rae Nelson made a motion to adopt the agenda as presented. Council Member Mike Ernst seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.

4. Approval of the September 24, 2024 Agenda Meeting Minutes

Council Member Mike Ernst made a motion to approve the September 24, 2024 Agenda Meeting minutes. Council Member Christy Schafer seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.

5. Citizen Comments – None

6. Presentation of FY 23-24 Town Audit.

Mr. Tony Brewer, CPA, PC presented the Town Audit and answered questions from the Council.

7. Informational Items

A. Christmas in Bermuda Run (Schafer)

B. Gate Operations (Mayor Brannon) - Overall gate issues have declined, but more work is needed; I have been tracking every reported issue since September. Opportunities exist for possible facility improvements; will be discussing these ideas with Andrew.

C. Flag Overlook Project-(Meadwell)

D. Town Street Paving (Meadwell)

E. AIA Sewer Study (Meadwell)

F. Website Design - Cindy, Mike, and Andrew will soon be working with Civic Plus on mapping the new design. Many towns leverage this platform—Clemmons. The goal is to improve the user experience on our website

- G. Pedestrian Plan Project (Meadwell)
- H. Stormwater Projects (Meadwell)
- I. Management Analyst Position (Meadwell)

8. Town Manager Comments

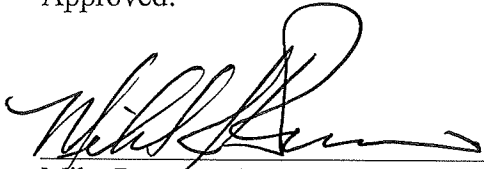
9. Mayor Comments –

- Updates from WSMPO TAC meeting from last week...
 - First, great news—we have received formal and final approval for both of our additional pedestrian pathway projects: 1) Blue Heron Trail – Phase III from ACE Hardware to 801 and 2) sidewalk along 801 from 158 to Davie Medical Center.
 - Second, the MPO has confirmed that the 158/801 intersection improvements project has been included in the formal 2026-2034 program. With NCDOT scoring, widening 801 currently sits below the funding line. We will continue to pursue this.
- Upcoming Town Council Speakers
 - December – Jamon Gaddy, DC Tax Department
 - January – *No planned speaker*
 - February – Cameron Webb, DC Emergency Management
 - March – *I expect to reach out to Davie Medical Center for a presentation*
- We continue to work with Senator Tillis’ office on our both opportunities for a new postal facility in Bermuda Run as well as some relief on our BR East Package Room.
- In our December 10th Town Council Meeting, we will ask Town Clerk, Cindy Poe to administer the Oath of Office to Rod Guthrie who will then take his seat on the dais.

10. Adjourn

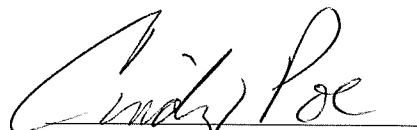
With no further business, Council Member Mike Ernst called for the meeting to be adjourned. Council Member Rae Nelson seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.

Approved:



Mike Brannon, Mayor

Respectfully submitted:



Cindy Poe, Town Clerk