



**PROPOSED AGENDA**  
**Bermuda Run Town Council Meeting**  
**Tuesday, March 11, 2025**  
**6:00 PM**

**Bermuda Run Town Hall**

*Mission: "The Town of Bermuda Run exists to provide core public services that enhance the quality of life for its residents and an environment for the business community to thrive".*

1. Call to Order
  - a. Recognition of Quorum

2. Pledge of Allegiance

3. Moment of Silence

*"It is the intent of the Town Council to solemnize the proceedings of this meeting and the business brought before the governing board, to offer the opportunity for a reflective moment of silence."*

4. Town of Bermuda Run Code of Ethics Statement-Town Attorney Brian Williams

5. Adoption of the Agenda

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

6. Approval of February 11, 2025 Town Council Meeting Minutes

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

7. Citizen Comments

8. Presentation – Davie Medical Center (Atrium Wake Forest Baptist), Ms. Lori Koethe, CNO, Campus Administrator and Dr. Matt Cline, Chief Medical Officer

9. Proposed Action Items

- A. Resolution R2025-003, Dissolve Bermuda Run Vision Committee and Create Christmas in Bermuda Run Committee

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

- B. Budget Amendment BA-24-2025-001

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

10. Town Manager Report/Comments

11. Council/ Mayor Comments

12. Adjourn:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

# **Town of Bermuda Run**

## **Town Council Meeting Minutes**

### **February 11, 2025 – 6:00 PM**

The Town Council of Bermuda Run held its scheduled meeting on Tuesday, February 11, 2025 at 6:00 PM. The meeting was held at the Bermuda Run Town Hall.

**Council Members Present:** Mayor Mike Brannon, Mike Ernst, Rod Guthrie, Rae Nelson, Christy Schafer, and Jeff Tedder

**Council Members Absent:**

**Also Present:** Andrew Meadwell, Town Manager; Charlie Chapman, Management Analyst; Brian Williams, Town Attorney; and Cindy Poe, Town Clerk

**Call to Order** Mayor Mike Brannon called the meeting to order and recognized the Quorum.

**Pledge of Allegiance**

**Moment of Silence**

It is the intent of the Town Council to solemnize the proceedings of this meeting, and the business brought before the governing board to offer the opportunity of a reflective moment of silence.

**Town of Bermuda Run Code of Ethics Statement/Voting Procedures – Town Attorney Brian Williams**

**Adoption of the Agenda**

*Council Member Mike Ernst made a motion to approve the agenda as amended. Council Member Christy Schafer seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

**Approval of the January 14, 2025 Council Meeting Minutes**

*Council Member Rae Nelson made a motion to approve the January 14, 2025 Council Meeting Minutes. Council Member Jeff Tedder seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

**Citizen Comments** – Lennie Ring of 125 Kilbourne Drive expressed his desire for the Council to take action to improve the safety and peacefulness of the residents of Kinderton Village (primarily Kilbourne Drive) after this past weekend's events at RISE and Truist Sports Park. Vehicles were parked in the streets and in the emergency exit area. He believes there is a way to control parking at these events and that the Council is unaware or unconcerned because they live behind the gates.

**Proclamation Black History Month**

Mayor Mike Brannon and the Bermuda Run Town Council recognize the month of February 2025 as Black History Month. Town Clerk Cindy Poe read the proclamation that was signed by Mayor Brannon.

**Recognition of Community Officer Mike Foster**

Officer Foster will be transitioning to another position with the Davie County Sheriff’s Department in March, 2025. Mayor Brannon presented him with a plaque for his dedication to the Town of Bermuda Run for the past 3 years.

**Action Item – Resolution to Restore the Authority for Local Governments to Initiate Down-zoning and to Repeal Subpart III0K of SB 382/Session Law 2024-57 and to Restore the Original Provisions of N.C.G.S 160D-601(d)**

*Council members Christy Schafer and Rae Nelson shared that this is a step to get back on track to fulfilling our desires in the Comprehensive Plan. Council Member Jeff Tedder made a motion to approve the Resolution as presented. Council Member Rae Nelson seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

**Presentation Cameron Webb, Davie County Director of Emergency Management, Fire Marshal**

Mr. Webb presented information regarding Davie County’s Hurricane Helene relief efforts and was joined by County Commissioner Benita Finney who shared her appreciation for all who worked together to help our neighboring communities.

The Council and mayor expressed their thanks to everyone who stepped up and showed their support.

**Town Manager Comments – Update –** Duke Energy updating to LED lights; Survey work still being conducted (AIA Study); Pump Station Update; RISE and Fusion both have been contacted regarding this past weekend’s parking issues. The issue should be resolved.

**Mayor Comments –** Thanked everyone in attendance.

**Adjourn**

*With no further business to discuss, Council Member Mike Ernst made a motion to adjourn. Council Member Rae Nelson seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

Approved

Respectfully Submitted

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Mike Brannon, Mayor

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Cindy Poe, Town Clerk





**R2025-03**  
**RESOLUTION OF ADOPTION**  
**TOWN OF BERMUDA RUN, NORTH CAROLINA**  
**DISSOLVE THE BERMUDA RUN VISION COMMITTEE**  
**AND TO CREATE THE**  
**CHRISTMAS IN BERMUDA RUN COMMITTEE**

WHEREAS, it is the intent of the Town Council to dissolve the Bermuda Run Community Vision Fund Committee and to create the Christmas in Bermuda Run Committee; and

WHEREAS, the Bermuda Run Community Vision Fund was created by a Donor Directed Fund Agreement between the Davie Community Foundation and the Town of Bermuda Run; and

WHEREAS, the Bermuda Run Community Vision Fund was previously named the Hillsdale Tomorrow Fund; and

WHEREAS, the Bermuda Run Community Vision Fund Committee purpose was to oversee, plan and implement charitable giving and fundraising for Town sponsored events; and

WHEREAS, the Town Council desires that the planning and execution of the Town's Christmas in Bermuda Run event be funded and incorporated as part of its Annual Fiscal Year Budget; and

WHEREAS, the Christmas in Bermuda Run Committee will be established as the Town's Christmas event planning committee by the Town Council; and

WHEREAS, the Town Council will appoint members to the Christmas in Bermuda Run Committee through an application process, based on expertise, interest, and commitment to the event; and

WHEREAS, the Christmas in Bermuda Run Committee in coordination with Town Staff, will propose an annual event budget and policies to maintain vendor lists and recommend Town Council objectives to promote, advertise, and coordinate the Christmas in Bermuda Run event; and

NOW, THEREFORE, BE IT RESOLVED that the Town of Bermuda Run Town Council hereby dissolves the Bermuda Run Community Vision Committee and creates the Christmas in Bermuda Run Committee, on this \_\_\_\_ day of \_\_\_\_\_, 2025.

BY: \_\_\_\_\_  
Mayor Mike Brannon  
Town of Bermuda Run

ATTEST: \_\_\_\_\_

# **(ITEM 9B)**

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**To: Town Council**

**From: Andrew Meadwell, Town Manager**

**CC: Dora Robertson, Finance Director**

**Date: March 2, 2025**

**Re: Budget Amendment BA-24-25-001- Appropriate \$10,000 from Unassigned General Fund Balance to Council Professional Memberships, Education and Training Expenses**

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**Overview:**

I recommend the Town Council take action to amend the current 2024-2025 General Fund Budget to allocate \$10,000.00 from the Unassigned Fund Balance as revenue and subsequent \$10,000.00 in expenditures for expenses related to Governing Body Professional Memberships, Education and Training.

**TOWN OF BERMUDA RUN BUDGET AMENDMENT REQUEST**  
2024-2025 Fiscal Year

A request to amend the 2024-2025 Town of Bermuda Run General Fund is hereby submitted to the Bermuda Run Town Council as follows:

**REVENUE AMENDMENT REQUEST**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)	AS AMENDED
Education/Training Council	10-50-00-094	\$ (3,000.00)	
Travel Council	10-50-00-095	\$ (6,000.00)	
Membership & Dues Council	10-50-00-108	\$ (1,000.00)	

TOTAL REVENUE INCREASE (DECREASE) \$ (10,000.00)

Reason for revenue amendment:  
Appropriate \$10,000 from Unassigned Fund Balance to council training expenses.

**EXPENSE AMENDMENT REQUEST**

ACCOUNT TITLE	ACCOUNT NUMBER	REVENUE INCREASE (DECREASE)	AS AMENDED
Unassigned General Fund Balance		\$ 10,000.00	

TOTAL EXPENSE INCREASE (DECREASE) \$ 10,000.00

Reason for expense amendment:  
Allocate \$10,000 from Unassigned Fund Balance to council training expenses.

APPROVED:  
Bermuda Run Town Council  
In Meeting of

Reviewed by Finance Director

Mike Brannon  
Mayor

Dora Robertson

Cindy Poe  
Town Clerk