



**PROPOSED AGENDA**  
**Bermuda Run Town Council Meeting**  
**Tuesday, April 8, 2025**  
**6:00 PM**

**Bermuda Run Town Hall**

*Mission: "The Town of Bermuda Run exists to provide core public services that enhance the quality of life for its residents and an environment for the business community to thrive".*

**1. Call to Order**

**a. Recognition of Quorum**

**2. Pledge of Allegiance**

**3. Moment of Silence**

*"It is the intent of the Town Council to solemnize the proceedings of this meeting, and the business brought before the governing board, to offer the opportunity for a reflective moment of silence."*

**4. Town of Bermuda Run Code of Ethics Statement-Town Attorney Brian Williams**

**5. Adoption of the Agenda**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**6. Approval of March 11, 2025, Town Council Meeting Minutes**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**7. Introduction of Bermuda Run Community Officer, Mr. Josh Whitlock, Davie County Sheriff's Office**

**8. Citizen Comments**

**9. Presentation – Mr. Brent Harpe, Davie County Senior Services**

**10. Proposed Action Items**

**A. Resolution R2025-004, Directed Projects Grant, 2023 Appropriations Act, Session Law 2023-134, Division of Wastewater Infrastructure Project SRP-W-134-0251,**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

**11. Town Manager Report/Comments**

**12. Council/ Mayor Comments**

**13. Adjourn:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_

# **Town of Bermuda Run**

## **Town Council Meeting Minutes**

### **March 11, 2025 – 6:00 PM**

The Town Council of Bermuda Run held its scheduled meeting on Tuesday, March 11, 2025 at 6:00 PM. The meeting was held at the Bermuda Run Town Hall.

**Council Members Present:** Mayor Mike Brannon, Mike Ernst, Rod Guthrie, Rae Nelson, Christy Schafer, and Jeff Tedder

**Council Members Absent:**

**Also Present:** Andrew Meadwell, Town Manager; Brian Williams, Town Attorney; and Cindy Poe, Town Clerk

**Call to Order** Mayor Mike Brannon called the meeting to order and recognized the Quorum.

**Pledge of Allegiance**

**Moment of Silence**

It is the intent of the Town Council to solemnize the proceedings of this meeting, and the business brought before the governing board to offer the opportunity of a reflective moment of silence.

**Town of Bermuda Run Code of Ethics Statement/Voting Procedures – Town Attorney Brian Williams**

**Adoption of the Agenda**

*Council Member Mike Ernst made a motion to approve the agenda as amended. Council Member Jeff Tedder seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

**Approval of the February 11, 2025 Council Meeting Minutes**

*Council Member Rod Guthrie made a motion to approve the February 11, 2025 Council Meeting Minutes. Council Member Christy Schafer seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

**Citizen Comments** – NONE

**Presentation – Davie Medical Center**

Ms. Lori Koethe, CNO, Campus Administrator and Dr. Matt Cline, Chief Medical Officer, presented the history and current operations at the Davie Medical Center. It was originally opened in 1956 in Mocksville. (PowerPoint presentation included in minutes.)

**Proposed Action Items**

**1. Resolution R2025-003, Dissolve Bermuda Run Vision Committee and Create “Christmas in Bermuda Run” Committee**

*Council Member Jeff Tedder made a motion to approve the resolution as presented. Council Member Mike Ernst seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

**2. Budget Amendment BA-24-2025-001**

Staff requests \$10,000 from the General Fund to be allocated to education and travel expenses for Town Council.

*Council Member Rae Nelson made a motion to approve the budget amendment. Council Member Christy Schafer seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

**Town Manager Comments** – Blue Heron Trail Phase II update – Ribbon Cutting date TBD for the connection to the I-40 Pedestrian Bridge.

**Mayor Comments** – Thanked speakers from the Davie Medical Center and all in attendance. Attended opening ceremonies for the 32<sup>nd</sup> year of the Davie County Senior Games and praised Carrie Miller for her outstanding leadership. Representative from Senior Services to speak at the April Council Meeting. Announced new Community Officer – Deputy Josh Whitlock.

**Adjourn**

*With no further business to discuss, Council Member Mike Ernst made a motion to adjourn. Council Member Jeff Tedder seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

Approved

Respectfully Submitted

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Mike Brannon, Mayor

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Cindy Poe, Town Clerk



**R2025-04  
RESOLUTION OF ADOPTION  
TOWN OF BERMUDA RUN**

**WHEREAS**, the Town of Bermuda Run has received a Directed Projects grant from the 2023 Appropriations Act, Session Law 2023-134, administered through the Drinking Water Reserve and Wastewater Reserve to assist eligible units of government with meeting their water/wastewater infrastructure needs, and

**WHEREAS**, the North Carolina Department of Environmental Quality has offered 2023 Appropriations Act funding in the amount of \$2,216,250.00 to perform work detailed in the submitted application, and,

**WHEREAS**, the Town of Bermuda Run intends to perform said project in accordance with the agreed cope of work,

**NOW, THEREFORE, BE IT RESOLVED BY THE OF THE TOWN OF BERMUDA RUN:**

That Town of Bermuda Run does hereby accept the 2023 Appropriations Act Directed Projects Grant offer of \$2,216,250.00.

That the Town of Bermuda Run does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Andrew Meadwell, Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

Adopted by the Town Council of the Town of Bermuda Run, North Carolina on this day April \_\_\_\_\_, 2025.

BY: \_\_\_\_\_  
Mayor Mike Brannon  
Town of Bermuda Run

ATTEST: \_\_\_\_\_



NORTH CAROLINA  
Environmental Quality

JOSH STEIN  
Governor  
D. REID WILSON  
Secretary  
SHADI ESKAF  
Director

March 27, 2025

Andrew Meadwell, Town Manager  
Town of Bermuda Run  
120 Kinderton Blvd., Suite 100  
Bermuda Run, NC 27006

Subject: Letter of Intent to Fund  
S.L. 2023-134 Appropriations Act Directed Project  
Bermuda Run Sanitary Sewer Improvements  
DWI Project No.: SRP-W-134-0251

Dear Mr. Meadwell:

The Division of Water Infrastructure (Division) has received your *Request for Funding* for the aforementioned project for up to \$2,216,250 from the Drinking Water/Wastewater State Reserve as established in Session Law (S.L.) 2023-134 and amended in S.L. 2024-1 (hereinafter referred to simply as S.L. 2023-134). Projects funded from the State Reserve must meet applicable State laws and guidance for expenditure of these funds. The following table shows total S.L. 2023-134 appropriations for your local government excluding the Department’s administrative fee as amended in S.L. 2024-1, awarded projects and their funding amounts identified to date, and any remaining unobligated appropriations at the time of this letter.

**S.L. 2023-134 Appropriations Act Approved Projects**

<b>S.L. 2023-134 Approved Projects for S.L. 2023-134 Section 12.2.(e) Line # 15 Appropriation</b>		
<b>Appropriated Funds Available for Projects (excluding administrative costs)</b>		<b>\$2,216,250</b>
<b>Project Name</b>	<b>Project Number</b>	<b>Maximum Funding Amount</b>
Bermuda Run Sanitary Sewer Improvements	SRP-W-134-0251	\$2,216,250
<b>Total Appropriations requested</b>		<b>\$2,216,250</b>
<b>Total Appropriations remaining</b>		<b>\$0</b>



Andrew Meadwell, Town Manager  
Town of Bermuda Run  
March 27, 2025  
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The first milestone for this project is the submittal of a bid-and-design package by **December 1, 2025**. Please note that this intent to fund is contingent on meeting all the following milestones:

Milestone	Milestone Date*
Apply for all Necessary Permits**	ASAP
Bid-and-Design/Permit Package Submittal	December 1, 2025
Bid-and-Design Package Approval	April 1, 2026
Advertise Project, Receive Bids, Submit Bid Information, and Receive Authority to Award	June 1, 2026
Execute Construction Contract(s)	September 1, 2026

\* Milestone dates only apply to the S.L. 2023-134 portion of funding.

\*\*An engineering alternatives analysis (EAA) may be required on certain projects. See: <https://deq.nc.gov/about/divisions/water-resources/water-quality-permitting/npdes-wastewater/permitting-process>

The Division will consider milestone timeline modification including extensions provided that appropriate justification for granting extension is provided.

#### Environmental Review Requirements

The State Environmental Policy Act exempts projects funded by the State Reserve (such as this project) from state-mandated environmental review. Federal requirements may still apply. [North Carolina General Statute (NC G.S.) 113A-12.(2).(h)]

#### Permitting

The NC Department of Environmental Quality (DEQ) is committed to providing efficient permit processing for your S.L. 2023-134 project(s). To better serve you, we would appreciate your assistance in telling us the type of DEQ permit(s) you will need and the timeframe of permit application(s) submittal. Please complete the online form at the following link:

<https://app.smartsheet.com/b/form/bb0d7d19b4024a548b8d1c97cdad0cd8>.

When applying for a permit(s), attach a copy of this letter to your permit application(s) and denote your DWI assigned project number on the permit application if asked. If you do not know the type of permit(s) your project may require, we offer a free permit assistance service to address any questions you may have about potential permitting requirements, pitfalls, fees, and timelines. If interested, please complete our online form at <https://deq.nc.gov/permits-rules/permit-assistance-and-guidance/permit-assistance-request-form>.

Andrew Meadwell, Town Manager  
Town of Bermuda Run  
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Disbursement of Funds:

These funds will be disbursed to the local government unit after relevant costs are incurred by the local government and invoices are submitted to the Division. Up to 15% of the funds available for the project may be disbursed after costs are incurred during the pre-construction stage to cover design and planning costs. The remainder will be disbursed as invoices for incurred pre-construction and construction costs are submitted by the local government during construction, which may be submitted prior to or after paying the contractors for the incurred costs. Only costs eligible under NC G.S. 159G may be covered by these funds. Projects must be administered in accordance with all applicable federal law and guidance, as well as North Carolina statutes.

Electronic Document Submittal:

Recipients should submit all project documents via the supporting documentation submittal form located at <https://edocs.deq.nc.gov/Forms/DW-Document-Upload-Form>. The use of this form provides more seamless document tracking, processing, filing, accessibility, and security via our electronic document repository, Laserfiche. The link and a list of frequently asked questions can also be accessed from the Division's I Have Funding page, <https://www.deq.nc.gov/about/divisions/water-infrastructure/i-have-funding>.

Upon detailed review of the project during the funding process, it may be determined that portions of your project are not eligible for funding. If you have any questions concerning this matter or require general assistance, please contact the Division's project manager assigned to your project: Trupti Desai, P.E., either by telephone at 919.707.9166 or by e-mail at [trupti.desai@deq.nc.gov](mailto:trupti.desai@deq.nc.gov).

Sincerely,

Signed by:  
*Stephanie Suter*  
ECDB3F178E434D9...

On behalf of: Shadi Eskaf, Director  
Division of Water Infrastructure

cc: Andrew Meadwell, Town Manager, Town of Bermuda Run ([ameadwell@townofbr.com](mailto:ameadwell@townofbr.com))  
Nichole Johnson, Hazen and Sawyer ([njohnson@icloud.com](mailto:njohnson@icloud.com))  
Trupti Desai, P.E. (DWI, via DocuSign)  
Mark Hubbard, P.E. (DWI, via DocuSign)  
Administrative Unit (DWI, via DocuSign)  
LF Project File (COM – LOIF)  
DWI Agreement ID: 2000082326