

# **Town of Bermuda Run**

## **Town Council Meeting Minutes**

### **May 13, 2025 – 6:00 PM**

The Town Council of Bermuda Run held its scheduled meeting on Tuesday, May 13, 2025 at 6:00 PM. The meeting was held at the Bermuda Run Town Hall.

**Council Members Present:** Mayor Mike Brannon, Rae Nelson, Christy Schafer, and Jeff Tedder

**Council Members Absent:** Mike Ernst and Rod Guthrie

**Also Present:** Andrew Meadwell, Town Manager; Brian Williams, Town Attorney; Cindy Poe, Town Clerk; Charlie Chapman, Management Analyst; and Dora Robertson, Finance Director

**Call to Order** Mayor Mike Brannon called the meeting to order and recognized the Quorum.

#### **Pledge of Allegiance**

#### **Moment of Silence**

It is the intent of the Town Council to solemnize the proceedings of this meeting, and the business brought before the governing board to offer the opportunity of a reflective moment of silence.

#### **Town of Bermuda Run Code of Ethics Statement/Voting Procedures – Town Attorney Brian Williams**

#### **Adoption of the Agenda**

*Town Manager Andrew Meadwell requested to have item 10 E. Agreement for Event Planning added to the agenda.*

*Council Member Jeff Tedder made a motion to approve the agenda as amended. Council Member Christy Schafer seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

#### **Approval of the April 8, 2025 Council Meeting Minutes**

*Council Member Rae Nelson made a motion to approve the April 8, 2025 Council Meeting Minutes. Council Member Christy Schafer seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

**Citizen Comments** – Vera Williamson of Haywood Drive, Advance spoke regarding her concerns about the proposed text amendment.

#### **Proclamations**

- a. Older Americans Month
- b. NC Municipal Clerks Month

## **2025 Council Planning Session Update**

Presentation by Mayor Mike Brannon, and Council Members Rae Nelson and Christy Schafer

### **Proposed Action Items**

#### **A. Text Amendment (TA-2025-001) Amendment Chapter 11 Administration 11.2 The Boards, Board of Adjustment**

Following the Planning Board's review and approval, the amendment proposes to assign the functions and responsibilities of the Board of Adjustment from Planning Board to Town Council. Staff calls for a Public Hearing on the matter on Tuesday, June 10, 2025 at 6pm at the Bermuda Run Town Hall.

*Council Member Rae Nelson made a motion to set a Public Hearing for June 10. Council Member Jeff Tedder seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

#### **B. Budget Amendment-General Fund Acceptance from Davie Community Foundation**

The Town Manager recommends the 2024-2025 General Fund Budget be amended to accept \$12,823.27 from the Davie Community Foundation as revenue and expend \$12,823.27 for expenses related to the "2025 Flag Project – Blue Heron Trail".

*Council Member Christy Schafer made a motion to approve the Budget Amendment to accept the funds from the Davie Community Foundation. Council Member Rae Nelson seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

#### **C. Letter of Support - General Election for Bermuda Run Residents at Town Hall**

The Town Manager requests support from the Town Council to send a letter to the Davie County Board of Elections requesting that General Elections for Bermuda Run residents be held at the Bermuda Run Town Hall instead of Hillsdale Baptist Church.

*Council Member Jeff Tedder made a motion to approve the letter of support to be mailed to the Board of Elections. Council Member Rae Nelson seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

#### **D. Town Manager's 2025-2026 Proposed Budget**

North Carolina General Statutes require adoption of a budget by June 30th of each year. The Town Manager presents a proposed budget based on feedback from the January Town Council Planning Sessions and subsequent follow-up communication. A public hearing must be held prior to the adoption of the budget. The Town Manager recommends the Town Council set a public hearing on the proposed 2025-2026 budget for Tuesday, June 10, 2025 at 6pm at the Bermuda Run Town Hall.

*Council Member Jeff Tedder made a motion to set a Public Hearing on the proposed budget on June 10. Council Member Christy Schafer seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

**E. Agreement for Event Planning**

The Town Manager and Town Attorney request Council's approval to create an agreement for town events – Food Truck Fridays, and Bermuda Run Food and Brews Festival. There is no incremental cost to the town under this agreement.

*Council Member Rae Nelson made a motion to approve the Town Manager and Attorney to finalize the agreement. Council Member Jeff Tedder seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

**Mayor Comments:**

- Thanked Smith Grove and Advance Fire Department representatives
- Recognized Commissioner Benita Finney and thanked her for singing the National Anthem at the Flag Raising Ceremony
- Davie Respect Initiative Awards – Emma Martin and Sean Lane
- Davie Medical Center's recent recognition as Outstanding hospital (7<sup>th</sup> out of all small community hospitals in the United States)
- Sheriff JD Hartman to present at the June Council Meeting

**Adjourn**

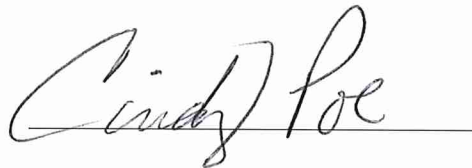
*With no further business to discuss, Council Member Jeff Tedder made a motion to adjourn. Council Member Christy Schafer seconded the motion. The motion was approved by a vote of three (3) in favor and none opposed.*

Approved

A handwritten signature in black ink, appearing to read "Mike Brannon", written over a horizontal line.

Mike Brannon, Mayor

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Cindy Poe", written over a horizontal line.

Cindy Poe, Town Clerk