



PROPOSED AGENDA

Bermuda Run Town Council Meeting

Tuesday, July 8, 2025 6:00PM

Bermuda Run Town Hall

Mission: "The Town of Bermuda Run exists to provide core public services that enhance the quality of life for its residents and an environment for the business community to thrive".

1. Call to Order

a. Recognition of Quorum

2. Pledge of Allegiance

3. Moment of Silence

"It is the intent of the Town Council to solemnize the proceedings of this meeting and the business brought before the governing board, to offer the opportunity for a reflective moment of silence."

4. Town of Bermuda Run Code of Ethics Statement-Town Attorney Brian Williams

5. Adoption of the Agenda

Motion: _____ Second: _____ In Favor: _____ Opposed: _____

6. Approval of the June 10, 2025 Town Council Meeting Minutes

Motion: _____ Second: _____ In Favor: _____ Opposed: _____

7. Introduction of Bermuda Run Community Officer, Mr. John Hobson, Davie County Sheriff's Office

8. Citizen's Comments

9. Town Manager Comments

10. Mayor's Comments

11. Adjourn

Motion: _____ Second: _____ In Favor: _____ Opposed: _____

Town of Bermuda Run

Town Council Meeting Minutes

June 10, 2025 – 6:00 PM

The Town Council of Bermuda Run held its scheduled meeting on Tuesday, June 10, 2025 at 6:00 PM. The meeting was held at the Bermuda Run Town Hall.

Council Members Present: Mayor Mike Brannon, Mike Ernst, Rod Guthrie, Rae Nelson, Christy Schafer, and Jeff Tedder

Council Members Absent:

Also Present: Andrew Meadwell, Town Manager; Brian Williams, Town Attorney; Cindy Poe, Town Clerk; Charlie Chapman, Management Analyst; and Dora Robertson, Finance Director

Call to Order Mayor Mike Brannon called the meeting to order and recognized the Quorum.

Pledge of Allegiance

Moment of Silence

It is the intent of the Town Council to solemnize the proceedings of this meeting, and the business brought before the governing board to offer the opportunity of a reflective moment of silence.

Town of Bermuda Run Code of Ethics Statement/Voting Procedures – Town Attorney Brian Williams

Adoption of the Agenda

Mayor Mike Brannon requested that his comments be moved to before the Closed Session. *Council Member Jeff Tedder made a motion to approve the agenda as amended. Council Member Mike Ernst seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.*

Approval of the May 13, 2025 Council Meeting Minutes

Council Member Christy Schafer made a motion to approve the May 13, 2025 Council Meeting Minutes. Council Member Rae Nelson seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

Citizen Comments – None

Presentation – Davie County Sheriff JD Hartman

Sheriff Hartman and Captain Matthew Pennington were present to discuss year-to-date activity in the Town of Bermuda Run. They spoke of zone adjustments that have been made to narrow down areas of activity – most crime reports have been at the Davie Medical Center. The #1 crime in the town is misdemeanor larceny. Overall, the Town of Bermuda Run has a low crime rate compared to towns of similar size.

Public Hearings

A. Text Amendment (TA-2025-001) Amendment Chapter 11 Administration 11.2 The Boards, Board of Adjustment

Following the Planning Board's review and approval, the amendment proposes to assign the functions and responsibilities of the Board of Adjustment from Planning Board to the Bermuda Run Town Council. Statutory structure remains the same – clarification requested by Council Member Rod Guthrie.

Mayor Brannon Opens Public Hearing

Citizen Comments - NONE

Mayor Brannon Closes Public Hearing

Council Member Rod Guthrie made a motion to approve the proposed text amendment assigning the functions and responsibilities of the Board of Adjustment from the Planning Board to the Town Council. Council Member Christy Schafer seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

B. Town Manager's 2025-2026 Recommended Budget

North Carolina General Statutes require adoption of a budget by June 30th of each year. The Town Manager presents a proposed budget based on feedback from the January Town Council Planning Sessions and subsequent follow-up communication. The Town Council may act tonight to adopt the proposed budget ordinance as presented, may approve as amended, or take no action. A budget, however, must be adopted prior to July 1, 2024.

Mayor Brannon Opens Public Hearing

Citizen Comments – Dr. Suzanne Hess of Orchard Park Drive spoke about proposed gate management changes and increase to the cost per resident for gate fees asking for clarification about “all inclusive” vs. “current staff” models.

Mayor Brannon Closes Public Hearing

Council Member Mike Ernst made a motion to approve the 2025-2026 Budget as presented. Council Member Rae Nelson seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

Town Council Action Items

A. Proposed 2025-2026 Town Audit Contracts

Tony Brewer, CPA provided a proposed contract for Town audit services for the year ending June 30, 2026. The audit fee is proposed not to exceed \$12,500. A proposed contract for Tourism Development Authority (TDA) audit services for the year ending June 30, 2026 for a fee of \$1,700. The Town Manager requests Contract for audit services be approved.

Council Member Mike Ernst made a motion to approve the Town Audit Contracts as presented. Council Member Christy Schafer seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

B. Resolution 2025-05-On Call Engineering Services

Exempt the process of selecting an SVT Engineering for general engineering services in Fiscal Year 2025-2026

Council Member Jeff Tedder made a motion to approve the Resolution as presented. Council Member Rod Guthrie seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

Town Manager Comments – The Davie County Board of Elections has approved the residents of Bermuda Run “Hillsdale district” to vote on General Election Day at the Town Hall instead of Hillsdale Baptist Church. Notifications will go out from the Board of Elections.

Mayor Comments - Thanked Sheriff Hartman for his presentation, and the staff for their work on the budget. Reminded all of Food Truck Friday that will be on June 13, and the Food and Brews Fest that will be on June 28.

Closed Session

Discussion of Personnel Matters - Pursuant to NCGS 143-318.11(a)(5)

Council Member Mike Ernst made a motion to enter Closed Session. Council Member Jeff Tedder seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

Adjourn

With no further business to discuss, Council Member Mike Ernst made a motion to adjourn. Council Member Rod Guthrie seconded the motion. The motion was approved by a vote of five (5) in favor and none opposed.

Approved

Respectfully Submitted

Mike Brannon, Mayor

Cindy Poe, Town Clerk